

Community Health Partnership Special Needs Grants Application Checklist— 11th Cycle

Due September 26, 2008

Please submit completed checklist with application packet.

PLEASE NOTE AS OF THE LAST GRANT CYCLE: Bulk purchases **are now allowed** under the revised guidelines of the Special Needs Grants. However, grant recipients must demonstrate how purchases will be individualized to meet client needs.

Applicant: _____

Contact: _____

Phone: _____

E-mail: _____

COMPLETED APPLICATION PACKET TO INCLUDE:

- Completed grant application
- Mission Statement
- Description of organization/partnership
- Non-discrimination policy

SUPPLEMENTAL INFORMATION REQUIRED FOR NON-GOVERNMENTAL AGENCIES ONLY:

- 501c(3) status (IRS Tax Exempt Ruling Letter)
- Current Agency Budget
- Most recent year-end financial report

Application packets due: Friday September 26, 2008
Incomplete or late applications will not be considered.